

QUALITY ASSURANCE

AT NYTECH ISOLERING A/S

NYTECH Insulation A/S performs all tasks and working procedures in accordance with the rules and standards according to the DANISH INSULATION COMPANIES TRADE ASSOCIATION (DIB) including the Information and Control System for Technical Insulation.

Quality management takes place with the following main activities:

- Project/Task Review*
- Warehouse – receipt of goods*
- Process control*
- Document management*
- Final check - on the basis of random checks*
- Waste management*

Project/Task Review:

Immediately after the agreement has been concluded, an internal review shall be carried out with the emphasis on:

- Execution*
- Insulation type and thicknesses*
- Attachment of insulation*
- Vapour barrier*
- Craftmanship*
- Clarity and adequacy of drawings*
- Materials*

In case of ambiguity in the project material, Nytech will conduct a clarification meeting with the customer with the participation of NYTECH's project manager and any other affected contractors/suppliers.

The meeting shall be documented by minutes, indicating the agreements concluded and the activities to be carried out.

Internal information for NYTECH's employees:

An internal information meeting is held for all Nytech project members prior to site establishment.

Examination of project and drawing material is carried out at the internal information meeting.

In addition, ref. Nytech Occupational Safety and Health Policy, daily Safe Job Analysis/Toolbox meetings are held before work begins.

Warehouse – Receival of goods:

All materials are checked on receipt, and since most materials are common stock materials from our suppliers, the control will be done as a normal inventory control.

Project specific materials will upon receipt be checked up against specifications and/or data sheets.

There will normally be no packing slips that specifically refer to a project case. All materials are normally delivered continuously from our warehouse. If materials are delivered directly at site, they will be marked with Nytech Isolering A/S, and a project reference number.

Installation instructions and installation instructions are available on the construction site.

Process control:

NYTECH shall carry out continuous checks on the work carried out.

The following check:

- Insulation thickness/choice of materials*
- Attachment of insulation*
- Vapour barrier*
- Craftmanship*
- Appearance*
- Piping flow marking*

Final control:

At the end of the contract and before the handover to the customer, an internal random final check shall be carried out. The final check is carried out by NYTECH's project manager and skilled workers.

An external final check is then carried out with the participation of NYTECH's project manager and the customer. The checks shall be documented in the Minuba electronic case management system, either by direct signature in the corresponding Minuba quality module and/or by attaching external documents and imagery.

Correcting deficiencies:

All deficiencies identified during the work shall be rectified on an ongoing basis. Deficiencies identified at final check or at the delivery operation shall be rectified within the time limit agreed with the customer.

Deficiencies identified by the work of other contractors/suppliers that influence Nytech's execution of the task are reported to the customer.

Quality control documentation:

Quality control documentation shall be prepared at the same time as the checks are carried out and shall be available electronically in Minuba.

Requested documentation can be provided to the customer in connection with the final hand over.

Waste management:

NYTECH Insulation A/S has a common waste management system for collecting waste. We take the environment into account by reducing and recycling residues. If our partners or customers have an internal waste management system/environmental policy, we actively participate in this.

Responsibilities:

Nytech Insulation A/S *Economy
Environment
Quality control procedure/instruction*

Nytech project manager*: *Reception and distribution of project material
Coordination of the project with other contractors/suppliers
Participation in construction meetings
Receipt and control of materials at work site
Process control
Final Control
Project handover to the customer/Information to the customer about any quality deviations
Waste management*

**When performing minor tasks, the role of project manager can be performed by a skilled journeyman.*